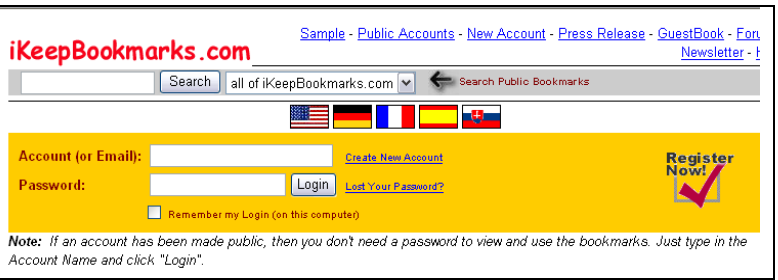
iKeepBookmarks.com

Go to http://www.iKeepBookmarks.com.

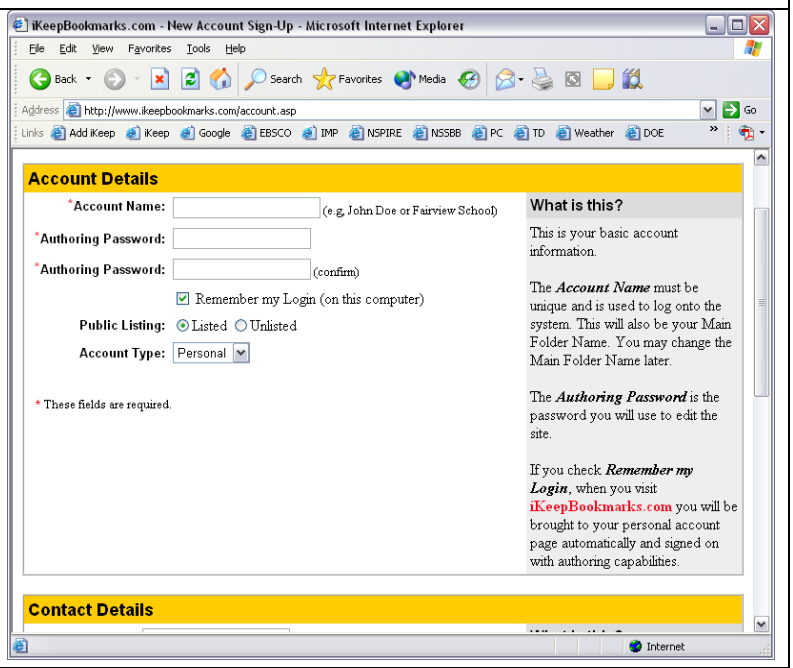
Click on the **Register Now** link.



Register, filling in the information required. Use your own discretion for optional information.

- **Account Name** – use your own name or some other meaningful title
- **Authoring Password** – this will allow you to control who has rights to make changes to your account
- **Remember Login on this computer** – do not check this unless the computer is one which will be using this account frequently
- **Public Listing** – checking this allows anyone to see that the account has been made
- **Account Type** – choose the type of account from the list given

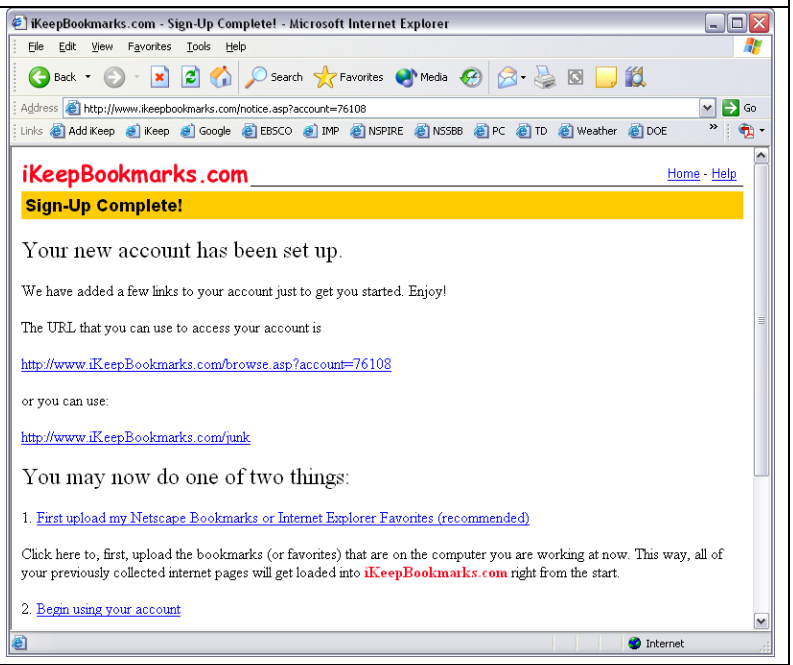
When all information has been entered, click on the **Finished** button to go to the next screen.



The new screen is **Sign-Up Complete**. Information is provided about the URL that will take you to your account, and there are two options to consider: "First upload my Netscape Bookmarks or Internet Explorer Favorites (recommended)" or "Begin using your account".

Choose option #2 and begin using your account.

You can upload your bookmarks into your account at any time. Simply follow the uploading instructions for doing this.



iKeepBookmarks.com Home - Options - Bookmarks - PopUp - GuestBook - Forum - Newsletter - Help - Logout

new | Search | all of iKeepBookmarks.com

You are now at the main screen of your account. At the upper right are the following choices:

Home – clicking here will take you back to the main screen of your account

Options – this screen allows you to set visitor password, rights and change your registration information. Read the information given on the screen for each category

Bookmarks – this allows you to upload bookmarks from a file or browser at any time. Follow the instructions given

PopUp – this works well on Internet Explorer on both platforms. It allows you to set up a bookmark which will bring up a little screen in your browser to put any web page you have found directly into a selected folder of your account

GuestBook – takes you to a section of the site where you can comment on the iKeepBookmarks site

Newsletter – takes you to the latest issue of the Software Designs newsletter (they created this site)

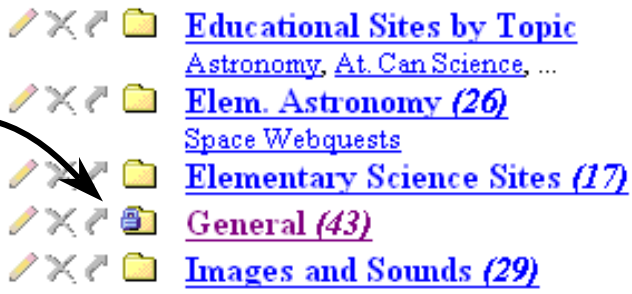
Help – self-evident

Logout – allows you to go out of authoring mode and act as a visitor

When you upload your bookmarks to the site, you may wish to have some folders invisible to students or guests. These folders can be locked, and a padlock image will be visible on the folder icon.

A locked folder can only be seen when someone has signed in with your authoring password.

If you are not signed in when you create your popup, you will not be able to add any bookmarks to a locked folder, because it will not be visible in the list of folders within the popup window.



The yellow bar shows the folder you are currently viewing. To add more folders or to make changes in folders, you can click on the "Add" or the "Edit" buttons on the right side of the yellow bar.

Nancy Chisholm Show All Sort: Alphabetically Add Edit

When you look at the lists of folders, you will see numbers in brackets after the name. This indicates the number of bookmarks listed inside the folder. If there is an "at" sign (@) at the end of the folder name, there are subfolders within that folder. If you click on the icon of the folder to the left of the name, the contents will show in an indented list within the window of the main folder. If you click on the underlined name of the folder, it will open the contents in its own window.

The green bar shows any bookmarks put into the current folder. To add or edit bookmarks, use the buttons on the green bar. The green button to the left of the name of each bookmark will open that bookmark in a new window, leaving the iKeepBookmarks window open as well. The Tour button will generate a page which allows you to move through all the pages in the folder. This is especially helpful when you want to check for broken links.

Tour Email This Link Sort: Alphabetically Add Edit

When you are logged in to your own site, you will see editing tools to the left of each folder and bookmark. The pencil allows editing, the X will delete the folder or the bookmark, and the arrow will allow you to move it. These are not available to guests.